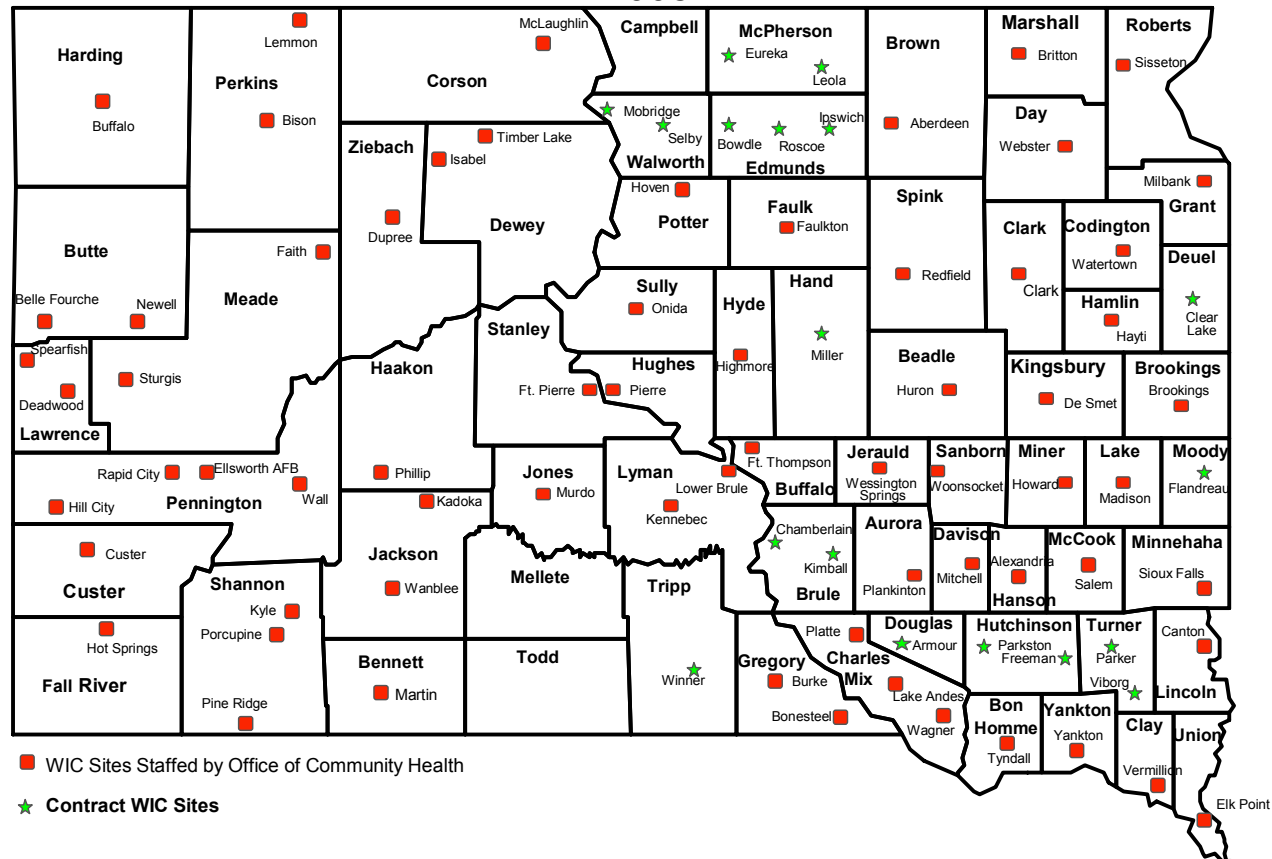


South Dakota

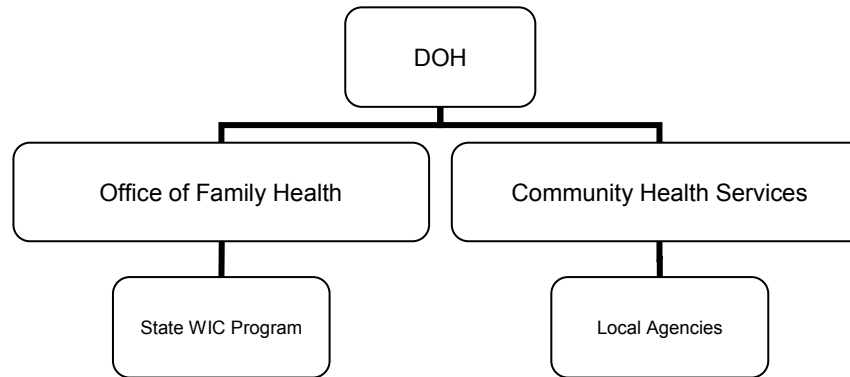
WIC Program Description

South Dakota WIC

SD Supplemental Nutrition Program WIC Clinic Sites (84) FFY2008



Organizational Chart



- Office of Family Health – State Structure
- Community Health Services – Local Agency Structure

State Structure

- 8 State Office Staff
 - Office of Family Health Administrator
 - WIC Director
 - Breastfeeding Coordinator
 - Nutrition/Training Coordinator
 - Operation Specialist
 - Quality Assurance Specialist
 - Retail Coordinator
 - Vendor/MIS Manager

Local Agency Structure

- Services delivered through Community Health Services within DOH
- Sites located in county courthouses, hospitals, clinics and other locations
- 12 contract sites with hospitals
- 45 county contracts for clerical support
- Dietitians and Nursing staff are state employees.

Local Agency Structure

- 7 Regions
- Statewide services – locations in 63 of the 66 counties
- 19 Local Agencies
- 65 Sites

Staffing Ratios

- Clerical – 565 participants per 1 FTE
- Nursing – 650 participants per 1 FTE
- Dietitian - 1260 participants per 1 FTE

Funding Formula

- State Employees – complete 100% time study to account for all time and payment is made to Community Health Services based on time expended.
- County Clerical Contracts are currently based on minutes per participant and their current salary/benefits and paid based on hours worked.
- Expenses for training, travel, per diem and rent are paid based on determined state rates and negotiated rents.
- Contracts with Hospitals – clerical support paid currently at an established hourly rate for the entire monthly caseload.per participant rate.

Funding Formula

- All computers and services are billed according to 100% time study.
- Forms, supplies, etc. are all ordered through the State Office for all sites except those that are served through the 12 Hospitals.
- Rate for supplies is .36 per participant per month.

NSA Efficiencies

- We are currently reviewing all sites to determine the necessity to address efficiencies.
- We are working on bringing in a new MIS system to allow for a complete electronic record.
- Effective January 1, 2009 we will be going to a per participant rate for all county clerical support.
- Hospital Contracts will be paid with the same rate for clerical and nursing staff will be paid based on an established hourly rate and staffing ratio.

Food Fund Efficiencies

- Peanut Butter only offered to Exclusively Breastfeeding Women
- Categorically Tailored Packages – juice and milk reduction
- Pro-rate all food packages if come in 7 or more days late for the month
- Non-contract standard formulas removed from program
- Frozen Juice only – removed all citrus juice in cans – still allow vegetable and tomato
- Ask participants to purchase lowest cost milk, eggs and cheese

Things that didn't really make a difference:

- All store brand cereals
- All store brand juice

Participation Rate

- Since July of 2007 our participation has increased.
- Current average monthly participation – 20, 315
- Approximately 3.8% growth rate

In-Kind Contributions

- Currently there are in-kind contributions basically through staff time (Community Health Services).
- We do have free rent from most of the counties
- At times received funds from MCH for purchase of breastpumps and other nutrition materials.

Quality Assurance by Local Agencies

- Complete Management Evaluations on an average of 25 sites per year.
- Sites must complete corrective action plans and submit to State Office.
- Continue to review until such time as they are in compliance with regulations.